



Specialized Treatment Facility

14426 JAMES BOND ROAD ♦ GULFPORT, MISSISSIPPI, 39503-8311
228/328-6000 ♦ 228/328-6035 fax

Vacancy Announcement

Dietary Contract Worker

Salary: \$12.44 per hour

Location: 14426 James Bond Road, Gulfport, MS 39503

Position Description: This position is with the Specialized Treatment Facility, a Mississippi Department of Mental Health Program, which is located in Gulfport MS. The Dietary Contract Worker will perform various duties to include, but are not limited to the following.

Receive deliveries and stock food and supplies, rotate and condense stock, pull and dispose of expired or damaged items; restock cafeteria items and paper and chemicals in the kitchen storeroom; deliver juice and milk to residential buildings. Clean and store Recreation equipment such as bread, popcorn, and snow cone machines and nacho cheese crockpot.

Other duties: clean the fryer, the vent above the salad bar, and walk-in cooler shelves; clean kitchen/cafeteria/freezer/cooler/storeroom/restroom floors, mats, windows, doors, and trash containers; keep the concrete walk outside of the kitchen clean; remove trash daily as needed; and perform related or similar duties as assigned.

Supervision is received from the Dietary Director or Dietary Supervisor.

Work Schedule: 29 hours per week - Monday 5:00am-1:30pm and Tuesday, Wednesday & Thursday 5:00am-12:30pm (includes a 30-minute meal break each day)

EDUCATIONAL/EXPERIENCE REQUIREMENTS

Minimum Requirements: The applicant must be a minimum of 21 years of age, graduated from a standard four-year high school or equivalent, have dietary/housekeeping experience; and be able to **lift 50 pounds consistently**.

Required Documentation: An official high school/GED transcript or original high school/GED diploma is required.

To Apply: Go to www.stf.ms.gov and print a State of MS Application for Employment and submit by email to STFHumanResourcesDept@stf.ms.gov, by fax to 228-328-4027, or in person at 14426 James Bond Road, Gulfport, MS 39503.

If you have questions, contact the Human Resources department at 228-328-6000.