



The mission of Specialized Treatment Facility is to promote and strengthen the mental health and the education of up to 48 adolescent males and females who are experiencing behavioral difficulties in their homes, schools, and communities.

#### BENEFITS

The following benefits are offered by the State of Mississippi to employees of STF:

- ❖ 18 days of personal leave per year (starting)
- ❖ 12 days of medical leave per year (starting)
- ❖ Paid select holidays
- ❖ Health (BCBSMS), dental and life insurance
- ❖ Retirement plan (PERS)
- ❖ Elective Credit Union membership and direct deposit

#### INTERNSHIPS

STF may offer internships in the following fields: Nursing, Social Services, and Psychology. For more information, please contact the Training Director at (228) 328-6000.

#### EQUAL OPPORTUNITY EMPLOYER

## RESIDENT LIVING

### Support Care Professional Contract Worker

Apply: STF Application Packet

Salary: \$18 per hour

Work Schedule: (10) up to 40 hours per week and (10) up to 29 hours per week - Available all shifts PRN (includes a 30-minute meal break each day)

A Shift – 6:00am-2:30pm

B Shift – 2:00pm-10:30pm

C Shift – 10:00 pm – 6:30 am

#### MUST INDICATE AVAILABILITY ON YOUR APPLICATION

**Characteristics of Work** SCP document daily on assigned residents on Daily Behavioral Observation and Progress Note forms. They adhere to MS State, MS DMH, and STF policies and procedures while performing their job. SCPs participate in continuous learning. SCP monitor residents in all areas of physical care and hygiene of residents and maintain records. SCP participate in activities with residents, especially recreation activities and any other physical activities. SCP prepare, give, and participates in instructional training and recreation activities. SCP check and record 15-minute Bed Checks. Residents must be visualized at designated intervals to complete this check. Staff must complete Bed Checks every 15 minutes throughout eight-hour shift. This requires an average of 2 hours and 30 minutes of walking for each of the three staff. If there are less assigned staff in the pod the average of bed checks will be more per staff. SCP maintains safe environment for residents: Knowledge of competency in Mandt, safety and welfare of the residents on an annual basis as well as maintaining CPR certification. SCP care for a resident that is placed on one on one or Suicide precaution requiring sitting for periods of a time. General Housekeeping: Sweeping, dusting, mopping (pushing mop), including walking, Sweeping mopping behind furniture in the dayroom, pulling furniture off of walls; furniture weighing up to 50lbs; Mopping or using 16 oz or 24 oz mop head requiring lifting of mop head; Wiping windows, window sills (reaching with arms/overhead work/bending); Wiping tables and chairs (pulling chairs/chairs may weigh 20lbs); Using machinery (high speed buffer/gripping with hands and wrist using arms/pushing/pulling/walking. Maintains certifications in MANDT, CPR and first aid as required by STF. Maintains a valid driver license and liability insurance to be a driver of a state vehicle. All STF employees are responsible for reading, understanding, and adhering to all policies, protocols, and memorandums. Universal Precautions and Infection Control policies must be adhered to by all STF employees. Universal precautions were designed for doctors, nurses, patients, and healthcare workers who came into contact with patients and their bodily fluids. All healthcare workers are responsible for all aspects of care for the residents served at STF. Residential staff and Nurses must abide by standard precautions which applies to the care of all patients, irrespective of their disease state. These precautions apply when there is a risk of potential exposure to (1) blood; (2) all body fluids, secretions, and excretions, *except sweat*, regardless of whether or not they contain visible blood; (3) non-intact skin, and (4) mucous membranes. This includes hand hygiene and personal protective equipment (PPE), with hand hygiene being the single most important means to prevent transmission of disease. Personal protective equipment serves as a barrier to protect the skin, mucous membranes, airway, and clothing. It includes gowns, gloves, masks, and face shields or goggles.

**To Apply:** Specialized Treatment Facility will accept applications from May 16, 2025 until May 29, 2025 for the purpose of hiring up to (10) ten contract workers working up to 40 hours per week and (10) ten contract workers working up to (29) hours per week as the program needs coverage. The applicant must be a minimum of 21 years of age and provide proof of education by means of GED/High School minimum, but preferred college in the areas of psychology, social work, criminal justice or related field at the time of application. At least one (1) year of experience providing psychiatric residential services for adolescents who have been diagnosed with a mental disorder preferred. Must be able to pass MANDT training once employed. Contracts will be written from July 1, 2025 through June 30, 2026 with the option to renew for one optional one-year term. Successful completion of TB testing, drug screen, background checks, and favorable references required for employment. **Complete Applications** may be turned in person to the Human Resources Department, 14426 James Bond Road, Gulfport, MS 39503, or emailed, faxed to (228)328-4027, or emailed to [STFHumanResourcesDept@stf.ms.gov](mailto:STFHumanResourcesDept@stf.ms.gov) no later than 4:00pm on May 29, 2025 to be considered for employment.